Foreign Exchange Policy Department
Bangladesh Bank
Head Office

Dhaka. www.bb.org.bd

F.E. Circular No. 14

Date: March 16, 2014

All Authorized Dealers of Foreign Exchange in Bangladesh

Dear Sirs,

Amendment of EXP Form

Please refer to paragraph 4, chapter 8 of Guidelines for Foreign Exchange Transactions-2009 (GFET), Vol-1 in terms of which a declaration against exports is required on the EXP Form as specified in Appendix 5/19.

02. In order to rationalize the existing EXP Form, it has been decided to make some pertinent amendments to it. Accordingly, appendix 5/19 of GFET shall stand amended. Authorized Dealers are advised to issue the amended EXP Form with effect from July 01, 2014.

03. All relevant instructions pertaining to issuance of EXP Form shall remain unchanged.

Please bring the amendment of EXP Form to the notice of all your concerned constituents.

Yours faithfully,

Enclosure: As stated above

(Md. Zakir Hossain Chowdhury)

Deputy General Manager

Phone: 9530250

(Statutory declaration to be furnished by
exporters under FE Regulation Act, 1947
before shipment of goods. An incorrect
declaration constitutes offence under the
said Act.)

Original					
(To be sub duplicate, tri completed a Dealers)	plicate	and qu	adrupl	icate d	luly

Cont'dP/2

ZVD	NO.	AD's Code		Serial Number		Seri	al Year	
EXP	NO.							
Jame	e and address	of the Authoriz	ed Dealer				· · · · · · · · · · · · · · · · · · ·	
elov re tr vith onsi We	w in respect or rue and that the buyers; a gnment sale.	f which this deci- he invoice value and in case of co	eclare that I/we laration is made of declared in SI.Nonsignment sale, atriate full process. Act.	out and that the No.5 in case of the is a fair value of	particulars firm contra of the goods	given ir ct is full s which	the following th	ng items ntracted pped or
l. 0		Items		Particular filled in by	*		No. (to be fi authorized De	
	Commodity	to be expented						
	Country of d	to be exported				-		
\dashv	Port of destin							
	Port of desti	Unit (bales/to	une/lbe etc.)					
	Quantity		ght/number etc.)	1				
\dashv		Currency	ignomuniber etc.)	'				
		Incoterm Use	d					
	Value					FOB	Insurance	Freig
	varue	Invoice Value	e			TOD	msurance	TICIE
		CMT Value (if applicable)					ı
	Terms of sal	e (Firm Contrac	t/LC or					
	Consignmen	t sale)						
	Name & add	lress of importer	c/consignee					
	Name of car	rying vessel						
		ng/Railway Rece		No.:				
		eceipt/Post Parc		Date:				
).		nent/Post Office	of despatch					
	Land Custon					1		
2.	Shipment da						, , , , , , , , , , , , , , , , , , , 	_
3.		Exporter (in blo	ock letter) with					
_	address	.,	0.1					
1.		egistration Numb	per of the					
_	exporter and		dom vylatick da da -			-	7	
٥.			uer which the					
5.		ic or Private) un	der which the]	
	orized Signat Exporter wi	ure and Stamp th date		(Sign	ature of au	thorized	l official of the	ne ban

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/men in Bangladesh and that he/they has/have made arrangements with us for the realization of the export proceeds of the goods declared on this form within the stipulated period and that we are satisfied with the said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and their credentials etc.

*We undertake that for export shipments on consignment sale, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*We further undertake that in the event of non-realization or short realization of export proceeds against shipment within the stipulated period, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank full explanation as to the circumstances resulting in non-realization/short realization.

*(Strike out the portion not applicable and authenticate with initials).

Date_____

· · · · · · · · · · · · · · · · · · ·	
Date	Stamp and Signature of Authorized Dealer
(TO BE COMPLETED BY	Y CUSTOMS/POST OFFICE)
1. Month in which this item is included in the Cu	ustoms/Post Office Return
2. Value assessed by the Customs/Post Office	
3. Shipping Bill/Airway Bill/Post Parcel Receipt	. NoDt
Seal	Signature of Custom Officer
Seai	Signature of Custom Officer
	Date
CERTIFICATE BY	Y AUTHORISED DEALER
(Applicable where advance payment or irrevocal the shipment.)	ble or confirmed Letter of Credit is required in cover of
1. An irrevocable/confirmed Letter of Credit N	o
for on has been ope	ned covering the shipment described on page No. 1.
below on and has been allocated again	en received as per method No as indicated
(i) in Taka from a Non-Resident Bank A/C.	
(ii) in Foreign Currency on(State Currency)	Amount
(State Currency)	
Date	Signature and Stamp of

(Statutory declaration to be furnished by
exporters under FE Regulation Act, 1947
before shipment of goods. An incorrect
declaration constitutes offence under the
said Act.)

Duplicate						
,	(To be returned to the Authorized Dealer					
within 14 days from the date of shipment						
along with customs certification and relative						
document for negotiation.)						

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									_	
		AD's Code	S	Serial Num	ıber		Seri	al Year		
EXI	P NO.									
Nan	ne and address	of the Authorized De	aler							
beloare with cons	ow in respect of true and that the the buyers; ar signment sale.	gned hereby declare which this declaration in invoice value declared in case of consignal and in case of consignal and in terms of FER Act.	on is made ou ared in SI.No ment sale, is	nt and that 0.5 in case a fair val	the partice of firm coue of the g	ulars g ontract goods	iven in t is full which a	the followalue a the same being	owing s con g ship	g items tracted ped on
Sl. No		Items			ulars (to b by Expor			No. (to l uthorize		
1. 2. 3.	Commodity t	to be exported								
2.	Country of de									
3.	Port of destin							I.		
4.	Quantity	Unit (bales/tons/lbs								
		Currency								
		Incoterm Used								
5.	Value	Invoice Value					FOB	Insuran	ce	Freight
		CMT Value (if app	licable)							
6.	Terms of sale	e (Firm Contract/LC								
	Consignment									
7. 8. 9.		ress of importer/cons	ignee							
8.	Name of carr									
9.		g/Railway Receipt/A	•	No.:						
		eceipt/Post Parcel Re		Date:						
10.		nent/Post Office of de	espatch							
11.	Land Custom									
12. 13.	Shipment dat		ttor) with						T]
13.	address	Exporter (in block let	uci) Willi							
14.		gistration Number of	the					<u> </u>		ļ
15.		c or Private) under w	hich the]		
	exporter falls									
						-				
	norized Signatu ne Exporter wit			(!	Signature	of auth	norized	official	of th	e bank)

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/men in Bangladesh and that he/they has/have made arrangements with us for the realization of the export proceeds of the goods declared on this form within the stipulated period and that we are satisfied with the said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and their credentials etc.

*We undertake that for export shipments on consignment sale, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*We further undertake that in the event of non-realization or short realization of export proceeds against shipment within the stipulated period, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank full explanation as to the circumstances resulting in non-realization/short realization.

*(Strike out the portion not applicable and authenticate with initials).
Date	Stamp and Signature of Authorized Dealer
(TO BE COMPLETED BY CUSTON	MS/POST OFFICE)
1. Month in which this item is included in the Customs/Post	Office Return
2. Value assessed by the Customs/Post Office	
3. Shipping Bill/Airway Bill/Post Parcel Receipt No	Dt
Seal	Signature of Custom Officer Date
CERTIFICATE BY AUTHOR	RISED DEALER
(Applicable where advance payment or irrevocable or confine the shipment.)	rmed Letter of Credit is required in cover of
 An irrevocable/confirmed Letter of Credit No	as per method No as indicated ment described on page No. 1.
Date	Signature and Stamp of

(Statutory declaration to be furnished by
exporters under FE Regulation Act, 1947
before shipment of goods. An incorrect
declaration constitutes offence under the
said Act.)

Triplicate					
(To be returned to the Authorized Dealer)					

Cont'dP/2

		AD's Code	Serial Nun	nber	Seri	al Year	
EXP	NO.						
Nam	e and address	of the Authorized Dealer					
INAIII	ie and address	of the Authorized Dealer					
belovare to with	w in respect of rue and that th	which this declaration is made of e invoice value declared in SI.N and in case of consignment sale, is	ut and that o.5 in case	the particulars of firm contr	s given in act is full	the following the value as co.	ng items
I/We	e do hereby ui	ndertake to repatriate full proced n terms of FER Act.	eds of the	export withir	the peri	iod specified	by the
Sl. No		Items		culars (to be by Exporter)		No. (to be fi uthorized De	
1.	Commodity t	o be exported					
2.	Country of de				1		+
2. 3.	Port of destin					1	1
		Unit (bales/tons/lbs. etc.)					
4.	Quantity	Volume (Weight/number etc.)				'	
		Currency					
		Incoterm Used				<u> </u>	
5.	Value	Invoice Value			FOB	Insurance	Freig
		CMT Value (if applicable)					
5.	Terms of sale	e (Firm Contract/LC or					
	Consignment	· ·					
7.	Name & addı	ress of importer/consignee					
3.	Name of carr	ying vessel					
€.		g/Railway Receipt/Airway	No.:				
		eceipt/Post Parcel Receipt	Date:				
10.		ent/Post Office of despatch					
11.	Land Custom						
12.	Shipment dat				1	 	_
13.		Exporter (in block letter) with					
1.4	address	cistuation Novelles - Cil			-		
14.		gistration Number of the					
15.	exporter and	c or Private) under which the			1	1	
15.	exporter falls	•					
	exporter runs					_	
				Coded l	<i>by</i>		
				Checked	d by		
Auth	orized Signatu e Exporter with	_	(Signature of a	uthorized	l official of the	he bank

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/men in Bangladesh and that he/they has/have made arrangements with us for the realization of the export proceeds of the goods declared on this form within the stipulated period and that we are satisfied with the said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and their credentials etc.

*We undertake that for export shipments on consignment sale, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*We further undertake that in the event of non-realization or short realization of export proceeds against shipment within the stipulated period, we shall obtain from the exporter(s) and furnish to the Bangladesh Bank full explanation as to the circumstances resulting in non-realization/short realization.

*(Strike out the portion not applicable and authenticate with initials).

Date_____

Date		Stamp and Signature of Authorized Dealer
(ТО В	SE COMPLETED BY CUSTO	MS/POST OFFICE)
1. Month in which this item	n is included in the Customs/Pos	st Office Return
2. Value assessed by the Cu	ustoms/Post Office	
3. Shipping Bill/Airway Bi	ll/Post Parcel Receipt No	Dt
Seal		Signature of Custom Officer Date
	CERTIFICATE BY AUTHO	DRISED DEALER
(Applicable where advance the shipment.)	payment or irrevocable or conf	irmed Letter of Credit is required in cover of
	ned Letter of Credit No	
6. Remittance for and ha (v) in Taka from a Nor	has been received as been allocated against the ship	
Date		Signature and Stamp of

(Statutory declaration to be furnished
by exporters under FE Regulation Act,
1947 before shipment of goods. An
incorrect declaration constitutes offence
under the
said Act.)

Quadruplicate					
(To be retained with	the A	uthorize	ed Dea	ler)	

											_
	AD's Code			Serial Number				Serial Year			
EXP NO.											
Name and a	ddress of	f the Autho	rized De	ealer							
I/We, the u	ındersign	ed hereby	declare	that I/v	ve am/	are the	sellers	consign/	ors of the	e goods	descri
below in res are true and	spect of w	vhich this d	leclaratio	on is mad	de out a	and that	the par	ticulars į	given in tl	he follov	ving ite
with the bu											
consignmen	ıt sale		_					•			

I/We do hereby undertake to repatriate full proceeds of the export within the period specified by the Bangladesh Bank in terms of FER Act.

Sl. No		Items	Particulars (to be filled in by Exporter)		No. (to be fil authorized De	
1.	Commodity t	o be exported				
2.	Country of de					
3.	Port of destin	ation				
4	Oversity	Unit (bales/tons/lbs. etc.)				
4.	Quantity	Volume (Weight/number etc.)			<u>. </u>	
		Currency				
		Incoterm Used			<u> </u>	
5.	Value	Invoice Value		FOB	Insurance	Freight
		CMT Value (if applicable)				
6.	Terms of sale	(Firm Contract/LC or				
	Consignment	sale)				
7.	Name & addı	ress of importer/consignee				
8.	Name of carr					
9.		g/Railway Receipt/Airway	No.:			
	Bill/Truck Re	eceipt/Post Parcel Receipt	Date:			
10.		ent/Post Office of despatch				
11.	Land Custom	Post				
12.	Shipment dat	e				_
13.		Exporter (in block letter) with				
	address					
14.		gistration Number of the				
	exporter and				-	
15.		c or Private) under which the				
	exporter falls]	

Coded by
Checked by

Authorized Signature and Stamp of the Exporter with date

(Signature of authorized official of the bank)

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Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/men in Bangladesh and that he/they has/have made arrangements with us for the realization of the export proceeds of the goods declared on this form within the stipulated period and that we are satisfied with the said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and their credentials etc.

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*(Strike out the portion not applicable and authenticate with initials).

Date	Stamp and Signature of Authorized Dealer
(TO BE COMPLETI	ED BY CUSTOMS/POST OFFICE)
1. Month in which this item is included in t	he Customs/Post Office Return
2. Value assessed by the Customs/Post Off	ice
	eceipt NoDt
Seal	Signature of Custom Officer
	Date
CERTIFICAT	TE BY AUTHORISED DEALER
(Applicable where advance payment or irrethe shipment.)	evocable or confirmed Letter of Credit is required in cover of
7. An irrevocable/confirmed Letter of Cre	
foronhas bee	on opened covering the shipment described on page No. 1.
below on and has been allocated	as been received as per method No as indicated against the shipment described on page No. 1.
(vii) in Taka from a Non-Reside	
(viii) in Foreign Currency on (State Currency on	ency) Amount
Date	Signature and Stamp of